ACCEPTED MEDIA SOLUTIONS FUNDING SOURCES

• FOR ASSISTANCE WITH FUNDING, PLEASE CHECK WITH YOUR DEPARTMENT FISCAL OFFICE.
• ADDITIONAL CHARGES MAY BE APPLIED FOR EXPIRED & INVALID FUNDING OR IF THE PAYMENT SOURCE IS CHANGED AFTER INVOICING.

UW/UDDS/FUNDING STRING:

<table>
<thead>
<tr>
<th>Fund*</th>
<th>Project/Grant</th>
<th>Dept.*</th>
<th>Program*</th>
</tr>
</thead>
</table>
*Required

Fund: Always 3 numbers
Project/Grant: 7 digits, can be all numbers or letters and numbers. Required if charges should be applied to a specific project or grant.
Department: Always 6 numbers
Program: Always 1 number

UWHC/UWMF PO NUMBER:

U W H 1

UWH1 followed by 7 additional numbers

UWHC, UWMF, WI STATE PAYMENT: (Credit Card Or Check)

UWHC, UWMF and WI State clients are billed at our standard rates. Payment can be made with a check or credit card attached to UWHC, UWMF or WI State funds. We cannot accept credit card payment from cards attached to UW funds.

PERSONAL PAYMENT OPTIONS: Check or Credit Card

*UW Students, Faculty & Staff: Did you know your department might pay for your project? Please contact your supervisor or fiscal department for a funding string before submitting your project with personal payment. Additional charges may apply if the payment source is changed after your invoice has been processed.

UW Student Personal Payment*: UW students are billed using our standard rates. If you select the student payment option, you must confirm you are a UW Madison student and the final product will be used UW related event. Sales tax (5.5%) will be added to your invoice.

UW Faculty/Staff Personal Payment*: If you select personal payment, the Non-UW Client rate will be applied to your invoice. (see below)

Non-UW Clients: By selecting this payment option, Media Solutions is required to apply a 55.5% surcharge to our standard pricing plus 5.5% sales tax.

example: $100 + 55.5% = $155.50 → $155.50 + 5.5% = $164.05

Sub Total | Surcharge | Pre-Tax Amount | Pre-Tax Amount | Sales Tax | Total Cost
---|---|---|---|---|---
$100 | $55.50 | $155.50 | $155.50 | $8.67 | $164.05

Media Solutions Price List: https://drive.google.com/file/d/1qHlfTDKhRJq-FD_JDaYY1kMo6Pda2asi/view